HONG KONG FERRY (HOLDINGS) COMPANY LIMITED
香港小輪（集團）有限公司

(Incorporated in Hong Kong with limited liability)
（於香港註冊成立之有限公司）
(Stock Code 股份代號： 50)

REQUEST FORM FOR REGISTERED SHARHOLDERS
供登記股東使用的申請表格

To: Hong Kong Ferry (Holdings) Company Limited
(the "Company") (Stock Code: 50)
c/o Tricor Standard Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong
(or by email to: hkf50-ecom@vistra.com)

致： 香港小輪（集團）有限公司
（「本公司」）（股份代號：50）
經卓佳標準有限公司
香港夏慤道16號
遠東金融中心17樓
（或電郵至: hkf50-ecom@vistra.com）

(Please **choose ONLY ONE** of the options below)
（請從以下選項中**只選擇其中一項**）

Part A I/We would like to change to receive all future Corporate Communications(Note 1) (other than Actionable Corporate Communications(Note 2)) in the following manner:
甲部 本人／吾等欲更改收取所有日後公司通訊(附註1)（可供採取行動的公司通訊(附註2)除外）的方式如下：

☐ by **electronic means** through the Company's website at www.hkf.com (instead of in printed form) with an email notification to my/our email address below when each Corporate Communication is made available on the Company's website; **OR**
透過本公司網站(www.hkf.com) 以**電子方式**收取公司通訊以代替印刷本，並在每次公司通訊刊登於本公司網站時收取發送至以下電郵地址的電郵通知；**或**
*(Please use **BLOCK CAPITALS.** Your email address will be used for receiving notifications of the publication of the Corporate Communications on the Company's website only. If no email address is provided or the email address provided is non-functional (where the system generated "non-delivery message" is received), a notification letter of the publication of the Corporate Communications on the Company's website will be sent to your address as appears in the register of members of the Company by post.)*
*（請用**正楷**填寫。 閣下的電郵地址將僅用於收取有關公司通訊已發佈於本公司網站的通知。如未有提供電郵地址或所提供的電郵地址為無效（即收到系統生成的「發送失敗訊息」），本公司將把有關公司通訊已發佈於本公司網站的通知信函郵寄至 閣下於本公司股東名冊上所示的地址。）*

Email Address
電郵地址 ______________________________

Please use BLOCK CAPITALS 請用正楷填寫

Part B Request for future Corporate Communications in printed form
乙部 本人／吾等現欲以下列方式收取日後公司通訊之印刷本

(Please mark "**X**" in **ONLY ONE** of the following boxes 請從下列選擇中，僅在其中**一個空格**內劃上「**X**」號）

I/We would like to receive **printed copy(ies)** of the following in 本人/吾等欲收取下列文件的**印刷本**的 ☐ English version 英文本 ☐ Chinese version 中文本 ☐ English and Chinese versions 英文和中文本

☐ (i) All future Corporate Communications issued by the Company after the date of receipt of this Request Form by the Company's Share Registrar up to the time when the Company publishes its next annual report in the following year
自本公司股份過戶登記處收到此申請表格至本公司於翌年刊發下一份年報期間本公司刊發的所有日後公司通訊

☐ (ii) The latest published version of 最近期刊發的 ☐ Annual Report 年報 ☐ Interim Report 中期報告 ☐ Circular 通函 ☐ Others, please specify 其他，請註明：___________

Name(s) of Shareholder(s)#:
股東姓名#：

Please use BLOCK CAPITALS 請用正楷填寫

Signature(s)#:
簽署#：

Address#:
地址#：

Contact telephone number:
聯絡電話號碼：

Date:
日期：

You are required to fill in the details if you download this Request Form from the Company's website or the HKEXnews website.
假如 閣下從本公司網站或披露易網站下載申請表格，請填上有關資料。

Notes 附註：

1. Corporate Communication refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to, the directors' report and annual accounts together with a copy of the auditor's report, the interim report, a notice of meeting, a listing document, a circular and a form of proxy.
「公司通訊」指本公司已發出或將予發出以供其任何證券持有人參照或採取行動的任何文件，其中包括但不限於董事會報告及年度賬目連同核數師報告、中期報告、會議通告、上市文件、通函及代表委任表格。
2. Actionable Corporate Communication refers to any corporate communication that seeks instructions from the Company's securities holders on how they wish to exercise their rights or make an election as the Company's securities holders. For the avoidance of doubt, this does not include a notice of general meeting or a form of proxy. Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and the Companies Ordinance, Chapter 622 of the Laws of Hong Kong, the Company will send the printed version of the Actionable Corporate Communications to holders of its securities individually.
「可供採取行動的公司通訊」指任何涉及要求本公司的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。為免存疑，並不包括股東大會的通告或代表委任表格。根據《香港聯合交易所有限公司證券上市規則》及《公司條例》（香港法例第622章），本公司將向個別證券持有人發送可供採取行動公司通訊的印刷本。
3. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Request Form in order to be valid.
如屬聯名股東，則本申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
4. Any Request Form with more than one box marked "X" in Part A or Part B, with no box marked "X", with no signature or otherwise incorrectly completed will be void.
如在本申請表格甲部或乙部超過一個方格內劃上「X」號、或未有於方格內劃上「X」號、或未有簽署、或在其他方面填寫不正確，則本申請表格將會作廢。
5. Please complete all your details clearly. For the avoidance of doubt, we do not accept any special instructions written on this Request Form.
請 閣下清楚填妥所有資料。為免存疑，任何在本申請表格的額外手寫指示，本公司將不予處理。
6. Please note that English and Chinese versions of all the Company's Corporate Communications which have been sent to shareholders in the past 12 months are available from the Company on request. English and Chinese versions of all the Company's Corporate Communications are also available on the Company's website at www.hkf.com for five years from the date of first publication.
本公司備有於過去12 個月曾寄發予股東的公司通訊的英文及中文版本，可供索取。所有公司通訊的英文及中文版本亦由首次登載日期起計，持續5 年載於本公司網站(www.hkf.com) 上。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

(i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("**PDPO**"). 本聲明中所指的「個人資料」具有《個人資料（私隱）條例》（香港法例第486章）(「《**私隱條例**》」)中「個人資料」的涵義。
(ii) Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions. 閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料，本公司可能無法處理 閣下之指示。
(iii) Your Personal Data may be disclosed or transferred by the Company to its holding/subsidiary companies, the Company's Share Registrar, Tricor Standard Limited, or its agents, contractors or third-party service providers, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for verification and record purposes. 本公司可就任何所說明的用途，將 閣下的個人資料披露或轉移給本公司的控股／附屬公司、本公司之股份過戶登記處卓佳標準有限公司、或其代理人、承包商或第三方服務供應商，及／或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
(iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and sent to the Data Privacy Officer of the Share Registrar, Tricor Standard Limited, by post at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to privacy@vistra.com. 閣下有權根據《私隱條例》的條文查閱及／或修改 閣下的個人資料。任何該等查閱及／或修改 閣下個人資料的要求均須以書面方式郵寄至股份過戶登記處卓佳標準有限公司的個人資料私隱主任，地址為香港夏慤道16 號遠東金融中心17 樓或電郵至privacy@vistra.com。

You can find out more about the Company's policies on privacy and personal data protection by accessing our privacy policy statement on the website of the Company at https://www.hkf.com/en/privacy-policy.html.
閣下可以登入本公司網站（https://www.hkf.com/tc/privacy-policy.html）查閱我們的私隱政策聲明，以了解更多關於本公司在私隱及個人資料保護方面的政策。

Please cut the mailing label and stick it on the envelope in order to return this Request Form to us.
No postage is necessary if posted in Hong Kong.
閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票。

MAILING LABEL 郵寄標籤

Tricor Standard Limited
卓佳標準有限公司
Freepost No. 10 GPO 簡便回郵號碼 10 GPO
Hong Kong 香港