



# HONG KONG FERRY (HOLDINGS) COMPANY LIMITED

## 香港小輪(集團)有限公司

(Incorporated in Hong Kong with limited liability)

(於香港註冊成立之有限公司)

(Stock Code 股份代號: 50)

### NOTIFICATION LETTER 通知信函

12 September 2018

Dear Shareholders,

#### Hong Kong Ferry (Holdings) Company Limited (the "Company") – Notice of Publication of Interim Report 2018 (the "Current Corporate Communication")

English and Chinese versions of the Current Corporate Communication are available under the Investor Relations section of the Company's website at [www.hkf.com](http://www.hkf.com) and the HKEX news website of Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk). If you have elected to receive corporate communication\* in printed form, the printed form (or forms) of the Current Corporate Communication is (or are) enclosed.

If you would like (i) to receive future corporate communications from the Company in printed form instead of in electronic form on the Company's website (or in electronic form on the Company's website instead of in printed form) or (ii) to change the language in which you receive corporate communications in printed form, please complete the Change Request Form on the reverse side of this letter and sign and return it by post or by hand to the Company's share registrar (the "Share Registrar"), Tricor Standard Limited at Level 22, Hopewell Centre, 183 Queen's Road East, Hong Kong. If you post your reply in Hong Kong, you may use the mailing label in the Change Request Form and need not affix a stamp on the envelope when returning your Change Request Form. Otherwise, please affix an appropriate stamp. The Change Request Form may also be downloaded from the Company's website at [www.hkf.com](http://www.hkf.com) or the HKEX news website of Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk).

If you have elected (or are deemed to have elected) to receive the Current Corporate Communication in electronic form on the Company's website and for any reason have difficulty in obtaining access to corporate communications on the Company's website, the Company will upon request send the Current Corporate Communication to you in printed form free of charge.

You may at any time by reasonable notice in writing to the Company (sent to the Share Registrar at the above address or by email to [hkf50-ecom@hk.tricorglobal.com](mailto:hkf50-ecom@hk.tricorglobal.com)) elect (i) to receive future corporate communications from the Company in printed form instead of in electronic form on the Company's website (or in electronic form on the Company's website instead of in printed form) or (ii) to change the language in which you receive corporate communications in printed form.

Should you have any queries in relation to this letter, please call the telephone hotline of the Company's Share Registrar at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

By Order of the Board  
Hong Kong Ferry (Holdings) Company Limited  
Yuen Wai Kuen  
Company Secretary

\* *Corporate Communication(s) means any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, including but not limited to the directors' report, annual accounts together with a copy of the auditor's report (and where applicable, the summary financial report), the interim report (and where applicable, the summary interim report), notices of meetings, listing documents, circulars and proxy forms.*

各位股東：

#### 香港小輪(集團)有限公司(「本公司」) – 2018年中期報告(「本次公司通訊」)之發佈通知

本次公司通訊之中、英文版本已上載於本公司網站([www.hkf.com](http://www.hkf.com))「投資者關係」一欄，及香港交易及結算所有限公司「披露易」網站([www.hkexnews.hk](http://www.hkexnews.hk))，歡迎查閱。如閣下已選擇收取公司通訊之印刷本，本次公司通訊隨本函附上。

如閣下欲(i)收取本公司日後的公司通訊之印刷本，以取代於本公司網站登載的電子版本(或收取於本公司網站登載的公司通訊電子版本，以取代印刷本)或(ii)更改所收取的公司通訊印刷本的語言版本，請閣下填妥在本函背面的變更申請表格，並在變更申請表格上簽名，然後寄回或親自交回本公司之股份過戶登記處，卓佳標準有限公司(「股份過戶登記處」)，地址為香港皇后大道東183號合和中心22樓。倘若閣下在香港投寄，可使用變更申請表格內的郵寄標籤寄回，而毋須在信封上貼上郵票；否則，請貼上適當的郵票。變更申請表格亦可於本公司網站([www.hkf.com](http://www.hkf.com))或香港交易及結算所有限公司「披露易」網站([www.hkexnews.hk](http://www.hkexnews.hk))內下載。

如閣下已選擇(或被視為已選擇)收取於本公司網站登載的本次公司通訊電子版本，惟因故查閱公司通訊上出現困難，只要閣下提出要求，本公司將儘快寄上所要求的本次公司通訊的印刷本，費用全免。

閣下可以隨時透過股份過戶登記處以書面或透過電郵至 [hkf50-ecom@hk.tricorglobal.com](mailto:hkf50-ecom@hk.tricorglobal.com) 通知本公司，選擇(i)收取本公司日後的公司通訊之印刷本，以取代於本公司網站登載的電子版本(或收取於本公司網站登載的公司通訊電子版本，以取代印刷本)或(ii)更改所收取的公司通訊印刷本的語言版本。

若閣下對本函有任何疑問，請於星期一至星期五(公眾假期除外)辦公時間上午九時正至下午六時正，致電本公司之股份過戶登記處電話熱線(852)2980 1333查詢。

承董事會命  
香港小輪(集團)有限公司  
公司秘書  
袁偉權

二零一八年九月十二日

\* 公司通訊乃公司發出或將予發出以供其任何香港聯合交易所有限公司《證券上市規則》第1.01條界定的證券之持有人參照或採取行動的任何文件，其中包括但不限於董事會報告、年度賬目連同核數師報告及(如適用)財務摘要報告、中期報告及(如適用)中期摘要報告、會議通告、上市文件、通函及委派代表書。

## CHANGE REQUEST FORM 變更申請表格

**To: Hong Kong Ferry (Holdings) Company Limited**  
(the "Company") (Stock Code: 50)  
c/o Tricor Standard Limited  
Level 22, Hopewell Centre,  
183 Queen's Road East, Hong Kong

**致: 香港小輪(集團)有限公司**  
(本公司)(股份代號: 50)  
經卓佳標準有限公司  
香港皇后大道東183號  
合和中心22樓

I/We have received the Current Corporate Communication (as defined on the reverse side of this form) in the English language, the Chinese language or in both languages or have elected (or am/are deemed to have elected) to receive the Current Corporate Communication in electronic form on the Company's website.  
本人/我們已收取本次公司通訊(定義見本表格背面)之英文/中文印刷本或英文和中文印刷本或已選擇(或被視為已選擇)收取於公司網站登載的本次公司通訊電子版本。

**Part A** I/We would like to receive the Current Corporate Communication in printed form in the manner indicated below:  
**甲部** 本人/我們現欲以下列方式收取本次公司通訊之印刷本:

- (Please mark "X" in ONLY ONE of the following boxes 請從下列選擇中, 僅在其中一個空格內劃上「X」號)
- I/We would like to receive the Current Corporate Communication in the English language only; OR  
本人/我們現欲收取本次公司通訊之英文本; 或
- I/We would like to receive the Current Corporate Communication in the Chinese language only; OR  
本人/我們現欲收取本次公司通訊之中文本; 或
- I/We would like to receive the Current Corporate Communication in both the English language and the Chinese language.  
本人/我們現欲收取本次公司通訊之英文和中文本。

**Part B** I/We would like to change the way in which I/we receive future corporate communication\* from the Company in the manner indicated below:  
**乙部** 本人/我們現欲變更以下列方式收取公司將來的公司通訊\*:

- (Please mark "X" in ONLY ONE of the following boxes 請從下列選擇中, 僅在其中一個空格內劃上「X」號)
- in electronic form on the Company's website and receive an email notification or a notification letter of the publication of Corporate Communications on website (Please provide your email address in the space below; whereupon the Company will send a notification of the availability of the Corporate Communications on the Company's website in the future. If no email address is provided, only a notification letter of the publication of the Corporate Communications on website will be sent instead.); OR  
瀏覽在本公司網站發出之公司通訊電子版本, 並收取公司通訊已在網上登載之電郵通知或通知函件  
(請在以下位置提供 閣下之電郵地址, 本公司會經該電郵地址通知 閣下日後本公司網站登載之公司通訊。如未有提供電郵地址, 則只會發出有關公司通訊已在網上登載的通知函件予 閣下。); 或

Email Address  
電郵地址

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Please use BLOCK CAPITALS 請用正楷填寫

- to receive the printed English version of all future Corporate Communications only; OR  
僅收取所有日後公司通訊之英文印刷本; 或
- to receive the printed Chinese version of all future Corporate Communications only; OR  
僅收取所有日後公司通訊之中文印刷本; 或
- to receive both printed English and Chinese versions of all future Corporate Communications.  
同時收取所有日後公司通訊之英文及中文印刷本。

Name(s) of Shareholder(s)\*  
股東姓名\*

Signature\*  
簽署\*

Please use BLOCK CAPITALS 請用正楷填寫

Address\*  
地址\*

Contact telephone number:  
聯絡電話號碼:

Date:  
日期:

\* You are required to fill in the details if you download this Change Request Form from the Company's website or the website of Hong Kong Exchanges and Clearing Limited.  
\* 假如 閣下從本公司網站或香港交易及結算所有限公司下載本變更申請表格, 請填上有關資料。

### Notes 附註:

- Please complete all your details clearly. 請 閣下清楚填寫所有資料。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign this Change Request Form in order for it to be valid. 如屬聯名股東, 則本變更申請表格須由該名於公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署, 方為有效。
- Any form with more than one box marked "X" in Part A or Part B, with no box marked "X", with no signature or otherwise incorrectly completed will be void. 如在本表格甲部或乙部超過一個方格內劃上「X」號, 或未有於方格內劃上「X」號, 或未有簽署, 或在其他方面填寫不正確, 則本表格將會作廢。
- For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form. 為免存疑, 任何在本變更申請表格的額外手寫指示, 公司將不予處理。
- Please note that English and Chinese versions of all the Company's corporate communication which have been sent to shareholders in the past 12 months are available from the Company on request. English and Chinese versions of all the Company's corporate communications are also available on the Company's website [www.hkf.com](http://www.hkf.com) for five years from the date of first publication. 公司備有於過去12個月曾寄發予股東的公司通訊的中、英文版本, 可供索取。所有公司通訊中, 英文版亦由首次登載日期起計, 持續5年載於公司網站 ([www.hkf.com](http://www.hkf.com)) 上。

## PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- (i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). 本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(《私隱條例》)中「個人資料」的涵義。
- (ii) Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions. 閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料, 本公司可能無法處理 閣下之指示。
- (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar (Tricor Standard Limited), and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for verification and record purposes. 本公司可就任何所說明的用途, 將 閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記處(卓佳標準有限公司)、及/或其他公司或團體, 並將在適當期間保留該等個人資料作核實及紀錄用途。
- (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and sent to the Privacy Compliance Officer of the Share Registrar (Tricor Standard Limited) by post at Level 22, Hopewell Centre, 183 Queen's Road East, Hong Kong or by email to [privacy@hk.tricorglobal.com](mailto:privacy@hk.tricorglobal.com). 閣下有權根據《私隱條例》的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改 閣下個人資料的要求均須以書面方式郵寄至股份過戶登記處(卓佳標準有限公司, 地址為香港皇后大道東183號合和中心22樓)的私隱條例事務主任或電郵至 [privacy@hk.tricorglobal.com](mailto:privacy@hk.tricorglobal.com)。

This form is made in English and Chinese. In case of any inconsistency, the English version shall prevail.

本表格以英文及中文發出。中英文版本內容如有任何不相符, 概以英文版本為準。

Please cut the mailing label and stick it on the envelope in order to return this Change Request Form to us.  
No postage is necessary if posted in Hong Kong.

閣下寄回本變更申請表格時, 請將郵寄標籤剪貼於信封上。  
如在本港投寄毋須貼上郵票。

### MAILING LABEL 郵寄標籤

Tricor Standard Limited  
卓佳標準有限公司  
Freeport No. 37 簡便回郵號碼  
Hong Kong 香港